

### OFFICER NON KEY DELEGATED DECISION

1.	<b>DATE OF DECISION</b>	01 August 2017
2.	<b>OFFICER MAKING DECISION:</b>	Ayaz Maqsood, Head of Housing, Liz Smale, Housing Supply Manager
3.	<b>DECISION TITLE</b>	Syrian Refugee Resettlement Programme Framework Agreement - Award of Lot 2
4.	<b>DECISION TAKEN</b>	To award the contract for the provision of furnishings, household items and fittings for homes provided under the Syrian Vulnerable Persons Resettlement Programme to David Phillips.
5.	<b>HOW DECISION WAS REACHED</b>	<p>An open tender for this contract was held. The award of contract used set scoring criteria set out in the published Syrian Refugee Resettlement Programme Framework Agreement Specification. A follow up interview was also undertaken with each of the tenderers on 27 July 2017.</p> <p>Two tenders were received. David Phillips received the highest overall score following evaluation.</p> <p>The evaluation was carried out by the following officers:</p> <ul style="list-style-type: none"><li>• Head of Housing and Housing Strategy Officer (Watford BC)</li><li>• Principal Strategic Housing and Development Officer (St Albans and District Council)</li></ul>

Date of Issue: 20.09.17

